



ADMINISTRATION AND  
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE

1950 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1950

OCT 26 2010

MEMORANDUM FOR ADMINISTRATIVE ASSISTANT TO THE SECRETARY  
OF THE ARMY

SUBJECT: Charter Renewal – Missouri River (South Dakota) Task Force

The charter for the Missouri River (South Dakota) Task Force is approved for renewal.

A notice will be published in the Federal Register announcing the Department's intention renew the Task Force's charter Pursuant to 41 CFR § 102-3.70, my Advisory Committee Management Officer (ACMO) will formally file the Task Force's renewed charters with the Library of Congress, the General Services Administration, and the appropriate congressional oversight committees.

As the DoD sponsor for this federal advisory committee, you are reminded that you are responsible for:

- (a) Ensuring that the Missouri River (South Dakota) Task Force Designated Federal Officer (DFO) attends all the meetings;
- (b) Ensuring that the DFO and the Task Force fully complies with all appropriate federal statutes and regulations, to include DoD Instruction 5105.04;
- (c) Providing adequate support to the Task Force and its membership;
- (d) Ensuring that the Task Force members are appointed according to DoD policy, and that they do not serve on the Task Force until all personnel and ethics paperwork has been processed by the appropriate offices;
- (e) Ensuring that the Task Force members are not unduly or inappropriately influenced by federal employees or any special interest; and
- (f) Monitoring the implementation status of any recommendation adopted by the Department of Defense or the Congress, and ensuring that this information is available for future inquiries.

If you have any questions, please contact my ACMO, Frank Wilson, at (703) 601-6100 or his deputy, Jim Freeman at (703) 601-6128

Michael L. Rhodes  
Director